

## Expectations of teenagers on summer courses

As a student of St Clare's, you will be expected to behave in a way that shows respect and consideration for:

a) yourself b) your fellow students and c) the college community as a whole.

We have few rules, but we expect you to read them carefully and take them seriously!

Please note: St Clare's reserves the right to expel any student whose behaviour is unacceptable.

### The Course

#### 1. Punctuality and attendance at lessons

St Clare's is a serious learning institution. You must attend all lessons and arrive punctually for each class.

#### 2. Participation in lessons

You are expected to participate actively in lessons and to complete homework assignments as required.

#### 3. Involvement in activities and excursions

You should participate fully in the activity and excursion programme in the evenings and at weekends.

### Legal Requirements

#### 1. Alcohol

You must not drink alcohol at any time during your stay in Oxford. If you break this rule we reserve the right to expel you at your own expense without further warning.

#### 2. Drugs

You must not use any drugs, other than prescription drugs that have been agreed with your parents. We reserve the right to search your room if we suspect you of using drugs and to send you home at your own expense if you are found with illegal drugs. Parents and police will also be informed.

(The college also reserves the right to ask you to take a formal drugs test if there are reasonable grounds for suspecting drug-taking. The results will be available in 48 hours. Failure to comply with the request to take a test will mean that you are not willing to accept the rules of the college community and you are effectively withdrawing from the course.)

#### 3. Smoking

Smoking is strongly discouraged at St Clare's – it is bad for your health and bad for the health of others. Smoking is not allowed in any college buildings or in the streets around the college under any circumstances.

(If you must smoke and you have your parents' permission there is just one small area inside the College grounds where smoking is permitted and monitored.)

#### 4. Internet Use

The ICT facilities are owned by St Clare's and are made available for academic purposes and limited personal use. Personal use is a privilege, not a right, and you must follow the guidelines below. You should not:

- access any site that you would be embarrassed to show your teacher or parents
- post anything, including imagery or video/audio files, about any other member of St Clare's that might be considered rude or insulting or which would bring the good name of St Clare's into disrepute
- access gambling sites or politically extreme sites whose values conflict with a belief in democracy, tolerance and individual freedom.

## House Rules for Teenagers at St Clare's

#### 1. College ID card

You receive your ID card when you arrive. It is an important document: it allows you to enter many of the buildings at St Clare's and to eat meals in the Dining Room. If you lose your ID card you must pay £25 to get a replacement.

#### 2. Reporting to your warden in the evenings

You must attend all classes on weekdays and eat meals in college every day.

After class, you are strongly encouraged to take part in the activities and excursions organised by the college. However, you may wish to travel in and out of town in the evenings and at weekends. If the activity/excursion is **not** organised by the college or your Group Leader you **must** let your warden know where you are at these times (evenings and weekends).

You must send a text message to your warden by 19:00 and explain: a) where you are going in the city or Summertown b) when you will return to your house c) if you change your plans, send an update.

Make sure that your phone is switched on, so that your warden can contact you, in case of an emergency.

#### 3. Evening Curfew: 23:00

You must start clearing the main college building and streets quietly at 22:30 and should be arriving in your house or homestay by 22:45 every night of the week. If you go out after dinner, you must text your warden. Your warden will check



